

Constitution of the Eborienteers Orienteering Club
Approved at Club Annual General Meeting on 27th January 2021

1 NAME

The club shall be called Eborienteers and will be affiliated to the British Orienteering Federation (British Orienteering)

2 AIMS & OBJECTIVES

The aims and objectives of the club will be:

- To offer coaching and competitive opportunities in Orienteering.
- To promote the sport of orienteering
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.

The Club will adopt and apply the policies of British Orienteering with respect to Equity and Child Protection.

3. MEMBERSHIP AND MEMBERSHIP FEES

Membership, which shall be open to all, should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories

- senior member
- junior member
- honorary life member

Membership fees will be set annually by the committee and paid by annual subscription.

Membership fees shall be paid by the last day of March in each year or membership shall be deemed to have lapsed.

4 COMMITTEE AND OFFICERS OF THE CLUB

- a) The affairs of the club shall be run by a committee of three officers – Chair, Treasurer and Secretary – plus up to six other members to be elected at the Annual General Meeting. A Vice Chair may be elected by the members of the Committee should they feel the need to do so.
- b) The Chair will lead the Club’s committee meetings and will be responsible for the coordination of all aspects of the clubs activities
- c) The Secretary shall be responsible for the co-ordination of club activities.
- d) The Treasurer shall be responsible for financial affairs and may be called upon to report on the current financial situation at any time.
- e) The committee may from time to time co-opt a maximum number of two members onto the committee should they feel the need to do so. The co-opted members will have no voting rights on committee.
- f) The Management Committee will be convened by the Secretary of the club and will be held no less than 8 per year. All committee members shall be informed of committee meetings at least 14 days in advance. The quorum at meetings shall be four. Meetings may be “virtual” If the Secretary advises, using “Zoom” or similar software.

5. **FINANCE**

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will shall run from 1st November to 31st October. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

The treasurer should report details to the committee of all cheques and payments made by BACS transfer if not signed by any two of the following office holders, Treasurer, Chair or Secretary.

The Club shall appoint an auditor who shall not be a member of the committee but may be an ordinary club member, whose duty is to carry out an audit of the Club's books of accounts and certify that the accounts placed before the AGM represent a true and fair view.

6 **ANNUAL GENERAL MEETINGS**

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 28 clear days' notice to be given to all members.

The AGM will receive a report from the Chair and Treasurer and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum shall be as in (4) above.

Annual General Meetings may be "virtual" If the Secretary advises, using "Zoom" or similar software.

7 **EXTRAORDINARY GENERAL MEETINGS**

An Extraordinary General Meeting may be called by any six members of the club on application in writing to the Secretary. Such a meeting shall be convened within 28 days of the request.

Extraordinary General Meetings may be "virtual" If the Secretary advises, using "Zoom" or similar software.

8 **ALTERATIONS TO THE CONSTITUTION**

Alterations to the constitution shall be by a simple majority at the Annual General Meeting or Extraordinary General Meeting and notice of the intended alterations shall be given to the Secretary in writing at least 14 days before the AGM or EGM.

9 **DISCIPLINE & APPEALS**

All complaints regarding the behaviour of members should be submitted in writing to the secretary. The person(s) complained about will be asked to give their response(s) in writing within 14 days.

The Chair will select a sub-committee of 3 members of the committee to hear the complaint within 28 days. This sub-committee has the power to take appropriate disciplinary action including termination of membership.

The outcome should be given in writing to the complainant and person(s) against whom the complaint was lodged in writing within 14 days of the hearing. The latter has the right of appeal.

Such an appeal should be submitted to the secretary within 28 days of the decision being given and will be heard within 28 days of that submission by a new sub-committee consisting of the remaining members of the committee who were not on the original sub-committee.

The decision of the second (new) sub-committee will be final.

10 **DISSOLUTION**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of a successor club. If there is no successor club, then the assets of the Club will become the property of British Orienteering.

11 **DECLARATION**

EBORIENTEERS hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members

SIGNED (CLUB CHAIR)

NAME **NEV MYERS**

DATE **27TH January 2021**

SIGNED (CLUB SECRETARY)

NAME **JAMES MEREDITH**

DATE **27TH January 2021**